

Town of Randolph

Planning Board Minutes

April 2, 2026 - draft

Members Present: June Hammond Rowan, Todd Ross, Robert Ross, William Demers, and Tim Mather

Members Excused: Kevin Rousseau and Paul Jadis

Public Present: Shelli Fortin, Minutes Taker

1. Call to Order

June Hammond Rowan called the meeting to order at 7:02 pm.

Todd Ross and William Demers were appointed as voting members, as Paul Jadis and Kevin Rousseau were absent.

2. Roll Call

3. Review of Minutes

On a motion by Robert Ross, seconded by Kevin Rousseau, the Board voted to accept the minutes of March 12, 2026, as presented.

4. Communications to the Board

June Hammond Rowan advised that she did receive an email to the Planning Board from Steve Hartman with comments concerning the lot line adjustment on Boothman Lane. Hammond Rowan advised that she sent a copy of the plan to Mr. Hartman to address his questions.

5. Report of Officers and Committees

a. Selectboard

William Demers advised that he did attend the Selectboard meeting. The District Ranger from USFS was in attendance to discuss the proposed timber sale on Jefferson Notch Road. There will be a field trip to the area for the public on June 6. Trucks will use Valley Road, which is a state road. The timber cut will not affect the Randolph Community Forest or any of the RMC trails.

b. Randolph Forest Commission

Tim Mather advised that the Forest Commission did not meet this month. Mather advised that he did check with Mark Kelley about the Fuller lease, and Kelley advised they are still waiting on the attorney for the updated draft.

Mather advised that he attended the program on invasive species sponsored by the Northern Forest Center, and William Demers provided a copy of the NH Guide to Upland Invasive Species. The Board discussed the Forest Commission's work to manage Japanese Knotweed. It was noted that contractors are required to wash equipment before working in the forest. June Hammond Rowan

shared information on a study which showed that high activity and high disturbance areas, such as campgrounds and parking lots, were areas that add to the spread of invasive species.

6. Applications

There were no applications.

7. Public Hearings

There were no public hearings.

8. Other Business

a. Land Use Ordinance

June Hammond Rowan provided the Board with copies of the updated Land Use Ordinance.

b. Appointment of Alternate Member

On a motion by June Hammond Rowan, seconded by Tim Mather, the Board voted unanimously to appoint William Demers as an alternate member of the Planning Board for a 3-year term.

c. Election of Officers

On a motion by William Demers, seconded by Tim Mather, the Board voted unanimously to elect June Hammond Rowan as Chair and Robert Ross as Vice-Chair for the Planning Board.

d. NHDOT Ten-year Plan Update

June Hammond Rowan advised that she attended the NCC Transportation Advisory Committee meeting, along with Paul Jadis and Paul Rosenthal. Hammond Rowan has been appointed as representative to this committee for the Town of Randolph.

Hammond Rowan advised that even though the Randolph Route 2 project was the number one ranked plan for the North Country, an Albany project was included in the NHDOT Ten-Year Plan. Letters were written from the Towns of Gorham, Shelburne, and Randolph to Senator Rochefort concerning the projects on Route 16 by Libby Pool for the crumbling wall, Route 2 by Reflection Pond, and the Route 2 project in Randolph, asking for them to be reconsidered for the Ten-year Plan.

Robert Ross noted that he is surprised that the State has not planned improvements to the Pinkham B Road, considering the poor condition. It was noted that there is currently an ongoing timber sale in that area. Hammond Rowan noted that some drainage work was done recently. Hammond Rowan suggested that they ask Kevin Rousseau about any plans for Pinkham B Road at the next meeting.

e. NH Office of Planning and Development Training Resources

June Hammond Rowan provided several training resources available to Board members, noting that mileage would be reimbursed for anyone attending the conference.

Planning and Zoning books are available for download, or members can request printed copies from Linda in the Town Office.

f. Other Business

William Demers noted the recent purchase of 26 acres by the Town of Gorham near the airport. It was noted that Casey's Way, the bypass road, could be extended through this area in the future.

William Demers noted the recent application to the Zoning Board of Adjustment from John Weatherly, and noted that at times the rules in the ordinance seem unfriendly. Demers stated that it is important that owners are able to use their property. Hammond Rowan noted that the historic subdivisions in Town were done before the Land Use Ordinance was created. Hammond Rowan advised that the variance was granted for the Weatherly lot, and noted that the Town should follow the State law. It would be up to the Selectboard to require a Waiver of Municipal Liability before granting the building permit. Hammond Rowan suggested that the Board review the tax maps to see where there may be other issues.

The Board discussed the proposed equipment to allow for Zoom meetings. Demers advised that the Selectboard has planned to set it up for use in the meeting room.

9. Public Comments

There were no public comments.

10. Adjournment

On a motion by William Demers, seconded by Tim Mather, the Board voted to adjourn the meeting at 7:38 pm.

The next meeting of the Planning Board will be held on May 7, 2026.

Respectfully submitted,

Shelli Fortin
April 3, 2026