

Randolph Public Library Trustees Meeting Minutes for May 28, 2025

Present: Heather Newfiled (via zoom), Annie Colella, Karen Bradley, Linda Scherf, Dr. Chris Lake, Cathy Roy, Yvonne Jenkins.

1. Heather made a motion to approve the minutes from the previous meeting. Annie seconded, all were in favor.

2. Treasurer's Report:

Town Checking Balance: \$11,879.49 from statement ending 3/31/25

RPL Checking Balance: \$16,642.45 from statement ending 3/31/25

Building Fund: \$20,803.84 from statement ending 3/31/25

Invoices were circulated for approval.

3. Librarian's Report:

- Catherine Zirpolo has been hired as "on-call Librarian". Catherine filled in while Yvonne was away for a week in May.
- Clio Grandahl has been hired as Assistant Librarian beginning May 28th. She has been to the Library for some training with Yvonne. Linda Dupont provided all the necessary employment papers that needed to be filled out. A Criminal Record check will also be completed.
- Clio is available to work on Saturdays and Friday Evenings.

Summer 2025 Hours: June 4th - September 3rd

Monday 1pm-6pm

Wednesday 1pm-6pm

Friday 4pm-8pm

Saturday 9am to 1pm

Programs:

July 9th - The 6 week kid's program begins: "Color Our World".

July 16th at 7:00 - The RPL and the Randolph Conservation Commission are collaborating to host a presentation on Microplastics. Jill Emerson, Staff Scientist from the Green Mountain Conservation Group in Ossipee, NH. will be presenting virtually on the large screen in the Town Hall. The Randolph Conservation commission will pay the \$100 speaker's fee. It will also be available via zoom for anyone who is interested.

July 23rd at 11:00 a.m. The PLAYAH Theatre Group will present "Sugar-Coated Shakespeare", sponsored by the Friends Group. The location is still to be determined. Possibly at the Ravine House Pool Site, or at the Town Hall if the weather is bad.

July 25th - Book Sale set up. 4:00 at the Town Hall.

July 26th - Book & Bake Sale 9:00 - 3:00 Town hall. Yvonne is now in contact with a woman from Pittsburgh that collects remaining books after book sales.

August 12 & 13 at 7:30 p.m. The Randolph Foundation, Friends, and Library will work together on "Film and Forum" Women of Randolph in the Armed Forces During WWII.

-We are hoping to host more "Library After Hours" concerts this summer. One in July and one in August.

- The sunshade will need to be put up and we also need to do some spring clean up around the Library.

- The new tricycle will be housed on the porch of the Randolph Town Hall.

4. Friends Group Updates

- Kayla submitted the minutes from the meeting on May 28th, Yvonne gave us an update.
- Ice Cream Social on Saturday June 7th from 1:00-2:00pm. Old, new and future members are welcome.
- Their next meeting will be on July 30th.
- Their Annual Meeting will be August 6 at 7:00 p.m (Possible slide show as well.)

5. Continuing and other business:

- Heather and Cathy attended the NHLTA Conference in Manchester on May 1st. Keynote: "The Courage to Put on the Cape: How Library Trustees Can Harness Their Power for Good."
- Cathy attended a presentation on: "Book Censorship ... Beyond What You Might be Familiar With" as well as "Legislative Tracking & Policy Advocacy".
- Heather attended presentations on: "Effective Employee Handbooks: Best Policies and Practices, Legislative Tracking and Policy Advocacy" as well as "Library Trustees Law, Responsibilities and Donor Gifts".
- We are working on a Personnel Policy as well as an employee handbook.
- Yvonne renewed Microsoft Office for the Library.

6. The date for the next meeting is June 18th.

The meeting adjourned at 7:45 pm

Respectfully submitted,

Karen Bradley, secretary