

Randolph Public Library Board of Trustees Meeting Minutes for November 20, 2024

Present: Heather Newfield, Annie Collela, Karen Bradley, Yvonne Jenkins, Linda Scherf, Denise Demers.

1. Annie made a motion to approve the minutes from the previous meeting, Heather seconded. All were in favor.

2. Treasurer's Report:

- Town Checking Balance: \$16,444.32
- RPL Checking Balance: \$16,741.65
- Building Fund CD: \$ 20,380.26 from statement ending 9/30/24

3. Librarian's Report:

- The Library is in need of a new laptop computer, a new desktop computer and a new projector. Yvonne presented some estimates and the board approved these purchases.

- Yvonne met with a consultant from Yonder Mountain Nursery to review the garden project from the May Family Gift. We were informed that we cannot install a small exterior door in the children's area of the library as it would not meet the code requirements. He will draw up a plan and present a proposal.

- The Friends Group held a meeting on November 13th. The Friends Group and the Library will host a "Winter Solstice" event on December 21st from 10-1 at the Library. There will be food, drinks, winter stories and crafts for adults and children.

- The Mildred Horton Book Group will be held on Monday November 25th from 10:00-11:30.

- There will be a Perspectives Books Discussion on January 13, 2025 at 10:00 am to discuss the book "Deacon King Kong" by James McBride.

- There were two Alzheimer's Support programs held in person at the Community College as well as online at the RPL in November: "Empowered Caregiver: Building Foundations of Caregiving" and "Supporting Independence". They were very informative.

- The Library received a \$1,000.00 gift from Karen Eitel.

- The Library will be closed on Saturday, November 30th for the long Thanksgiving weekend.

4. Continuing and Other Business:

- Heather presented a draft of the RPL Board of Trustees Bylaws. The board discussed and edited it together. Annie made a motion to approve the edited version of the Bylaws, Karen seconded. All were in favor.

- Annie will email an itemized draft of the budget to the Trustees to review before the next meeting.

- Karen will review the current "Gifts Policy" and come up with a draft for updating it for the Board to approve.

- Denise Demers has given the RPL Board notice that she will be stepping down as an Alternate Trustee.

5. The date for the December Meeting will be on December 18th. We will have a holiday party beginning at 6:00pm with the Trustees Meeting to follow. Location to be determined.

The meeting adjourned at 7:55pm

Respectfully submitted,
Karen Bradley, secretary.