

Town of Randolph

130 Durand Road
Randolph, NH 03593
(603) 466-5771

Instructions for Demolition Permit Application

Ref **12.04 DEMOLITION PERMITS.**

- A. The demolition, destruction or permanent removal of any structure or part thereof shall require a permit from the Selectmen in accordance with the provisions of this Section.
- B. The application shall describe generally the location of the structure and the methods to be used to remove the structure and to dispose of all debris in accordance with all relevant ordinances and regulations of the Town of Randolph and the State of New Hampshire. If the structure is serviced by a utility, the applicant shall attach evidence that the utility has been notified and the service terminated.
- C. If any part of the structure, or of the debris resulting from its removal, is or will be located within 25 feet of a property boundary, or if the Selectmen determine that the means to be used for the destruction of the structure may have an adverse impact upon any abutter or abutters, the applicant shall provide a list of the abutter or abutters to the property line or of the abutters likely to be adversely affected, and those abutters shall be notified of the application and of the time and date on which the Selectmen will make a decision, and shall have the right to send written comments or to appear and to speak. The notification to abutters shall be sent at least 10 days prior to the date of the meeting at which the Selectmen plan to issue a decision.
- D. In making a decision, the Selectmen may approve the application, may refuse it or may approve it with such conditions as they may consider necessary for the safety of the Town and its residents.

12.05 ENFORCEMENT. The Board of Selectmen or their designee, upon well-founded information of any violation, is hereby authorized to initiate immediate steps for enforcement of this Ordinance, including the delegation of prosecution of specific enforcement actions to such other qualified individuals as may be appropriate from time to time. Any and all penalties available to the appropriate enforcement official per RSA 676:15-18, as amended, are hereby incorporated into these regulations by reference.

REV: 2025 LED

Town of Randolph

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Demolition Permit Application

Date: _____

Property Owner(s): _____

Telephone #: (____) _____ E-mail: _____

Mailing Address: _____

Property Location: _____

Tax Map: _____ Lot: _____

☐ **Attach** a dimensioned sketch showing location of structure to be demolished, a footprint including decks and porches and any existing buildings. Sketch to include the following information:

☐ Name of Applicant and Signature with Date ☐ Compass Direction

☐ Lot Dimensions

☐ Lot Area

☐ Frontage on Town Street

☐ Abutters "If applicable" (within 25 feet of property lines)

☐ Front setback

☐ Rear setback

☐ Side setbacks (25 ft. min. for all)

☐ Identify hazardous materials and how it will be disposed of.

- Plan for debris removal _____

☐ If applicable, attach evidence that the utility has been notified and the service terminated from structure.

☐ Electric

☐ Septic

☐ Gas

☐ Oil

☐ If debris or any part of the structure is located within 25 feet of the property line or within 100 ft. of water sources, provide abutters lists for notification.

☐ Abutters shall be notified of the application, and the time and date on which the Selectmen will make a decision. Abutters shall have the right to send written comments or to appear and speak at the meeting. Notifications shall be sent at least 10 days prior to the date of the meeting.

Please, provide a list of abutters.

☐ A fee will be charged if abutters need to be notified by certified mail.

Property Owners Signatures _____

☐ **Approved - Permit Number:** _____

Construction must be started within one year, and completed within two years from date of issue, or a new permit must be obtained.

Special Conditions _____

☐ **Denied because:** _____

Board of Selectmen: _____ **Date:** _____

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A full-page view of a blank sheet of graph paper. The grid consists of thin, light gray horizontal and vertical lines forming small squares across the entire page. There are no margins, text, or other markings present.

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Tax Map: _____ Lot: _____

Property Owner(s): _____

Telephone #: (____) _____

Mailing Address: _____

Property Location: _____

Tax Map: _____ Lot: _____

Property Owner(s): _____

Telephone #: (____) _____

Mailing Address: _____

Property Location: _____

Tax Map: _____ Lot: _____

Property Owner(s): _____

Telephone #: (____) _____

Mailing Address: _____

Property Location: _____

Tax Map: _____ Lot: _____

Property Owner(s): _____

Telephone #: (____) _____

Mailing Address: _____

Property Location: _____