

Randolph Public Library Trustees' Meeting Minutes  
Wednesday November 16, 2022

Present: Linda Scherf, Denise Demers, Yvonne Jenkins, Rhonda Stitt, Karen Bradley.  
Absent: Steve Teczar

1. Denise made a motion to approve the minutes from the previous meeting, Karen seconded, all were in favor.
2. Treasurer's Report, Rhonda
  - Town Checking Balance: \$11,610.34
  - RPL Checking Balance: \$ 7,215.80
  - Building Fund CD Balance: (Statements are updated quarterly)
  - We approved many invoices for payment.
3. Friends Group, Yvonne
  - The Friends Group held a movie event on Sunday November 14th in the TOWn Hall. It was a success! The movie, The Greatest Showman was featured, there were tables set up for board games and refreshments.
  - The "Welcome To Randolph" gift bags are getting closer to being completed.
  - The Annual Meeting for the Friends Group to re-elect officers needs to be held in the near future.
4. Librarian's Report - November 16, 2022
  - The White Mountain Room has seen an increase in use on a regular basis by people using the wifi for work and research. Several Randolph history resources from the archives have been accessed.
  
  - New books continue to be processed. There is a backlog of donated materials that still need to be added to the collection. We just received several boxes of very nice books for next year's book sale. The closet space is filling up.
  
  - Energy Audit Update: We are still waiting for the two contractors to come and give estimates for the work we would like to have completed.
  
  - Through the generosity of an anonymous private foundation, the Association for Rural & Small Libraries is offering a grant opportunity in

support of sustainability and resiliency in New England libraries! Each eligible\* library may submit one application with one fundable project. The application deadline is November 22, and I am hoping to submit one in time. I am not really expecting to receive a grant due to our very small population and median household income, but I think it is worth a try. I would be asking to cover the costs associated with the energy audit.

- Examples of projects that will be considered as part of this opportunity include, but are not limited to:
  - Weatherizing libraries to protect them from extreme temperatures
  - Facility sustainability initiatives, including things like LED lighting conversion and solarization, potentially leading to Sustainable Library Certification
  - Developing Green Business Support programs to connect local businesses with sustainability resources
  - Community resiliency outreach initiatives, including community gardens, food banks, seasonal CSA programs, community swap events, Repair Fairs, etc.
  - Expanded technology resources to create or reinforce community technology infrastructure

Not all applications will be selected for funding. If selected, grants will be in the amount of \$5,000-\$15,000.

- The only program scheduled for November is the Mildred Horton Book Group on November 28 at 10:00 a.m. I may offer a kids activity on the Saturday after Thanksgiving. I plan to offer at least one adult and one children's program in December.

Continuing and other business:

- Yvonne is still waiting for estimates from various contractors before moving forward with the Energy Audit and implement improvements.
- Yvonne presented a draft of the Patron Behavior Policy based on the feedback and suggestions from last month's meeting. Linda made a motion to approve the new Patron Behavior Policy on the condition that

Steve also approves once he receives a copy from Yvonne to review.

Denise seconded, all were in favor.

- The board continues to search for more Trustee Alternates.
- The status of the pandemic in the community: The numbers of positive cases remain high. Masks will be available for those who prefer to wear them.
- There will be a Santa Fire Truck circulating in Randolph for children on December 17th from 6-8pm.

The next meeting will be held on Wednesday December 21. We will have a holiday celebration in the White Mountain Room.

The meeting adjourned at 7:20pm

Respectfully submitted,

Karen Bradley, Secretary