

Randolph Public Library

Trustees' Meeting, Wed Jan 19th, 2022, 6.30pm

Present: Karen Bradley, Denise Demers, Rhonda Stitt, Steve Teczar, Heather Wiley, Yvonne Jenkins (librarian) and Kayla Demers (Friends of the Randolph Public Library)

1. Steve welcomed Karen and the trustees introduced themselves. Yvonne mentioned that the selectmen should be notified of Karen's position - Heather will email them.
2. Rhonda made a motion to approve the minutes from the last meeting, Steve seconded, all were in favor.

3. Treasurer's Report

Town Checking	\$11,494.26
RPL Checking	\$9,344.23
Building Fund CD	\$19,034.95

Rhonda noted that the new I-pads have been purchased and after the costs have been paid the Town Checking account will have a balance of \$8008.06.

The invoices were circulated for approval.

Rhonda distributed copies of next year's budget proposal as discussed last month. Total budget will be \$22,150.00.

The NHLA annual fee is due - Rhonda will mail it in.

4. Friends' Group Report

Kayla had no report this month. The next Friends' meeting will be on March 30th.

5. Librarian's Report

Yvonne has purchased one I-pad Pro and two basic I-pads costing \$3,203 to be used by patrons. They will also be used to download the Libby software for training purposes, will operate the robots in the children's room and can be used to take photos at library programs.

Yvonne accompanied Eric McCue from Energy Management Consultants on a lighting audit of the library and town hall building in anticipation of converting to LED lighting for energy savings. It was recommended by Melissa Elander from Clean Energy NH that this audit be done prior to any solar projects. Once Eric's report is received Yvonne will meet with the selectmen to discuss. The meeting with Granite State Solar and Melissa Elander that was scheduled for 1/19 has been postponed until 1/28.

There are important town dates/deadlines coming up - filing for town officers 1/19-1/28 at 5pm, public budget hearing Feb 8th, last day to submit warrant articles Feb 1st, finalizing of budget by select board Feb 11th. Linda Dupont has also sent a reminder that the trustee meeting minutes need to be submitted to her within 5 business days for public posting.

Two virtual programs are scheduled for February: Wed Feb 2nd at 6pm - "Before and Beyond the Lifts: Sketches of Backcountry Skiing" with Jeff Leich from the NE Ski Museum (Part of the Great

North Woods Library Series - Healthier You in 2022), and Wed Feb 16th at 6pm - "The Land of Snow" with author Anders Morely. This is a RPL program sponsored by the Friends.

Alexander Crary kindly renewed the library's subscription to PowerShips magazine.

The library has not been shovelled out on at least 3 occasions this winter. Yvonne will liaise with the road agent to rectify. Heather noted that the path should be kept open all the time as patrons may want to return library materials when the library is closed.

Katherine Turnbull will be working for Yvonne on Sat Jan 22nd.

6. Continuing and Other Business

Steve will bring the quarterly NHLTA newsletter to the library in future and leave it there for the trustees to read.

Covid is still at a very high level in the community. Yvonne feels that the library can continue to open with the current safety measures in place. The trustees agreed.

Denise mentioned that the trustees had a goal of reviewing one policy per month in past years, which was put on hold during the pandemic. Consideration should be given to resuming policy reviews in the near future.

7. The next meeting will be held on Wed, Feb 23rd (as 16th clashes with the virtual program mentioned above) at 6.30pm.

There being no other business the meeting was adjourned at 7.40pm.

Respectfully submitted,

Heather Wiley, secretary