

Town of Randolph

Planning Board Minutes

December 2, 2021

Members Present: John Scarinza, Tim Mather, Robert Ross, John Turner and Kevin Rousseau

Members Excused: None

Public Present: Tara Bamford (via phone)

Call to order: The meeting was called to order at 7:03 pm by John Scarinza.

Minutes of November 4, 2021

On a motion by John Turner, seconded by Tim Mather, the Board voted unanimously to accept the minutes from the November 4, 2021 meeting as submitted.

Planning Services Agreement

John Scarinza advised that the contract with Tara Bamford is due to be renewed. Scarinza advised that Bamford charges \$60 per hour for services provided, and holds \$1 million in insurance for professional liability. The contract can be terminated with a 30-day notice. Copies provided are 10 cents for black and white, and 25 cents for color. The contract runs from January 1, 2022 until December 31, 2022.

On a motion by John Turner, seconded by Kevin Rousseau, the Board voted to approve the Planning Services Agreement with Tara Bamford as presented.

Tara Bamford asked about a payment from the July bill and John Scarinza advised that it was taken care of on Monday.

Minor Lot Line Adjustment

John Scarinza advised that Michael and Mandi Cote and the Randolph Church are requesting a minor lot line adjustment to give a buffer to the church property from the new subdivision. The lots affected in the subdivision will still be greater than 5 acres. The Cotes would like to complete the transaction before the first of the year, which would mean they would need a hearing before the end of the month. It was decided a Public Hearing will be held on December 28, 2021 at 7:00 pm. Shelli Fortin will notice the abutters and advertise the Public Hearing.

Change in Land Use Ordinance Definitions

John Scarinza advised that after consulting with the town attorney on the language for the tiny homes amendment, it was suggested that a couple of definitions be added to the land use ordinance.

Tara Bamford suggested that a Public Hearing be held, and it was decided that this could be held the same night as the lot line adjustment.

On a motion by John Turner, seconded by Kevin Rousseau, the Board voted unanimously to hold a Public Hearing on December 28, 2021 at 7:00 pm for the proposed changes to definitions in the Land Use Ordinance.

Adjournment

On a motion by Robert Ross, seconded by Tim Mather, the Board voted unanimously to adjourn the meeting at 7:25 pm.

Respectfully submitted,

Shelli Fortin
December 3, 2021