

# Town of Randolph

## Planning Board Minutes

December 2, 2021

**Members Present:** John Scarinza, Tim Mather, Robert Ross, John Turner and Kevin Rousseau

**Members Excused:** None

**Public Present:** Tara Bamford (via phone)

**Call to order:** The meeting was called to order at 7:03 pm by John Scarinza.

### **Minutes of November 4, 2021**

**On a motion by John Turner, seconded by Tim Mather, the Board voted unanimously to accept the minutes from the November 4, 2021 meeting as submitted.**

### **Planning Services Agreement**

John Scarinza advised that the contract with Tara Bamford is due to be renewed. Scarinza advised that Bamford charges \$60 per hour for services provided, and holds \$1 million in insurance for professional liability. The contract can be terminated with a 30-day notice. Copies provided are 10 cents for black and white, and 25 cents for color. The contract runs from January 1, 2022 until December 31, 2022.

**On a motion by John Turner, seconded by Kevin Rousseau, the Board voted to approve the Planning Services Agreement with Tara Bamford as presented.**

Tara Bamford asked about a payment from the July bill and John Scarinza advised that it was taken care of on Monday.

### **Minor Lot Line Adjustment**

John Scarinza advised that Michael and Mandi Cote and the Randolph Church are requesting a minor lot line adjustment to give a buffer to the church property from the new subdivision. The lots affected in the subdivision will still be greater than 5 acres. The Cotes would like to complete the transaction before the first of the year, which would mean they would need a hearing before the end of the month. It was decided a Public Hearing will be held on December 28, 2021 at 7:00 pm. Shelli Fortin will notice the abutters and advertise the Public Hearing.

### **Change in Land Use Ordinance Definitions**

John Scarinza advised that after consulting with the town attorney on the language for the tiny homes amendment, it was suggested that a couple of definitions be added to the land use ordinance.

Tara Bamford suggested that a Public Hearing be held, and it was decided that this could be held the same night as the lot line adjustment.

**On a motion by John Turner, seconded by Kevin Rousseau, the Board voted unanimously to hold a Public Hearing on December 28, 2021 at 7:00 pm for the proposed changes to definitions in the Land Use Ordinance.**

**Adjournment**

**On a motion by Robert Ross, seconded by Tim Mather, the Board voted unanimously to adjourn the meeting at 7:25 pm.**

Respectfully submitted,

Shelli Fortin  
December 3, 2021