

Randolph Public Library

Trustees' Meeting, Mon June 21st, 2021, 6.30pm

Present: Denise Demers, Ellen Ross, Rhonda Stitt, Steve Teczar, Heather Wiley and Kayla Demers (via Zoom for the Friends of RPL Report), and Yvonne Jenkins (via phone)

1. Denise made a motion to approve the minutes from the previous meeting, Rhonda seconded, all were in favor.

2. Treasurer's Report

Town Checking	\$13,756.12
RPL Checking	\$8,587.12
Building Fund CD	\$18,979.36

The town appropriation of \$9,575 was received and deposited in the Town Checking account.

The propane contract has been signed for 1100 gallons.

3. Friends' Group Report

An article detailing the purpose of the Friends has been submitted for publication in the next Mountain View. The Friends' registration link on the website has been fixed, and printed forms are also available in the library. The Friends have committed to running the bake sale during the book sale on Saturday July 24th only from 9-2pm. 2 emails will be sent prior asking for donations of baked goods.

4. Librarian's Report

Monies from the ARPA grant (\$2709) have to be spent by Aug 31st. Heather made a motion to give Yvonne permission to apply for and sign any grant applications from the State ARPA funds, including the one already completed, as well as expend the monies (see attached). Steve seconded, all were in favor. Suzie Lowe has been contacted and would be happy to have a display case from Lowe's in the White Mountain Room.

Book Sale: The old library has been repainted on the outside; the inside needs to be organized. Book donations are plentiful. Steve mentioned that Dr McDowell, Health and Safety Officer, is supportive of the book sale but recommends that social distancing should be encouraged, as should masks indoors, also hand sanitizer and gloves should be available. A rota of volunteers to man the sale at the town hall and the old library will be needed.

Summer hours: It is Yvonne's recommendation to eliminate the Friday hours permanently. The trustees agreed. There was discussion about summer hours - Yvonne does not want to work Saturdays on a regular basis, nor does Katherine Turnbull, but the library is well supported by locals and summer folk during this time. Per state regulations the use of volunteers is discouraged when the librarian is not present. Yvonne felt that between her and Katherine weekends could be covered, with just the occasional use of volunteers. The trustees agreed. Yvonne will be organizing a training session for the volunteers on the new computer system soon. The hours will be 1-5pm Mon and Wed (not 3-8pm as in the past due to lack of patrons after 6pm) and 10-12 Sat.

Paul Cormier will be running a Map and Compass training on Sat July 3rd from 10-11am. 6 people have signed up so far.

The summer reading program will begin on July 14th, with an anticipated schedule on Wednesdays at 3pm. Yvonne requests that Katherine work with her for 2 hours on that day to cover the desk. The trustees agreed.

2 programs in August are being considered - a visit with a Robot (family program) and a presentation by artist Erik Koeppel (adults).

Yvonne questioned the continued use of masks in the library, as is happening in most state libraries. The trustees felt that to follow state practice was advised. Outdoors activities will not require a mask mandate.

There are no updates on the shade for the garden area. The trustees talked about the concerns with difficult installation/removal every year and questioned the benefit of a retractable awning over the patio area instead. Any decisions were deferred for now.

5. The next meeting will be on Monday July 19th at 6.30pm.

There being no other business the meeting was adjourned at 7.40pm.