

MINUTES FOR THE MEETING OF THE RANDOLPH PUBLIC LIBRARY BOARD OF TRUSTEES

ON SEPTEMBER 20, 2021

PRESENT: DENISE DEMERS, ELLEN ROSS, RHONDA STITT, STEVE TECZAR, YVONNE JENKINS,

AND KAYLA DEMERS

ABSENT: HEATHER WILEY

1. MINUTES FOR THE TRUSTEES' MEETING ON AUGUST 16<sup>TH</sup> WERE APPROVED. STEVE MADE THE MOTION TO APPROVE AND RHONDA SECONDED. ALL WERE IN FAVOR.
2. TREASURER'S REPORT, RHONDA
  - TOWN CHECKING BALANCE – \$13,416.53
  - RPL CHECKING BALANCE - \$7,116.92
  - BUILDING FUND CD BALANCE - \$19,003.24
  - INVOICES FROM AMAZON, BRODART, CONSOLIDATED COMMUNICATIONS, EVERSOURCE AND MORE WERE APPROVED FOR PAYMENT.
  - YVONNE STATED SHE WILL PURSUE THE BINDING PROJECT AT A COST OF \$80.00 PER VOLUME WITH NH BINDERY.
3. FRIENDS GROUP REPORT, KAYLA
  - THE NEXT MEETING OF THE FRIENDS BOARD IS WEDNESDAY, SEPTEMBER 22, 2021.
  - A TOPIC FOR DISCUSSION AT THIS MEETING IS THE GROUP'S INVOLVEMENT IN THE 2024 BICENTENNIAL CELEBRATION.
  - THE BOARD PLANS TO MEET QUARTERLY OVER THE WINTER.
4. LIBRARIAN'S REPORT, YVONNE
  - UPDATES TO THE AUGUST 16<sup>TH</sup> REPORT:
  - THE ARPA REIMBURSEMENT CHECK FOR \$2,709.00 HAS BEEN RECEIVED.
  - THE LED TABLETOP LIGHTBOX FOR THE CHILDRENS LIBRARY WAS PURCHASED FOR \$149.95 FROM AMAZON.
  - GLASS FOR THE NEW DISPLAY CASE HAS BEEN ORDERED AND 5 SHELF BRACKETS MATCHING THE ORIGINAL WERE PURCHASED FOR \$140.70. TRUSTEES APPROVED REIMBURSEMENT FOR YVONNE. THE CASE IS LOOKING BEAUTIFUL DUE TO LARRY AND YVONNE'S REFINISHING AND PAINTING.
  - BOBBI SLOSSAR FROM THE NH STATE LIBRARY VISITED ON SEPTEMBER 20<sup>TH</sup> FROM 10-1 AND CONDUCTED TRAINING FOR USE OF THE NEW SCANNER. TRUSTEES APPROVED YVONNE'S REQUEST TO BE PAID FOR TIME SPENT IN TRAINING.
  - A LIVELY AND THOUGHTFUL BOOK DISCUSSION OF TY GAGNE'S "THE LAST TRAVERSE" WAS ATTENDED BY 13 PEOPLE. THE GREAT NORTH WOODS LIBRARIES COMMUNITY READ WILL CONCLUDE ON-LINE WITH A LIVE AUTHOR VISIT WITH MR. GAGNE ON OCTOBER 6<sup>TH</sup> (REGISTRATION REQUIRED).
  - REGARDING AN ADDITIONAL ROUND 2 OF ARPA FUNDING, IT IS UNCLEAR WHETHER OR NOT THE NORTH COUNTRY LIBRARY COOP WILL BE APPLYING FOR ANY FUNDS.

- NEW BUSINESS:
- WE ARE IN POSSESSION OF ANNA B. STERN'S ORIGINAL CORRESPONDENCE WHICH WAS RECEIVED FROM SUZIE LOWE. YVONNE HAS CONTACTED THE NH HISTORICAL SOCIETY ABOUT THE PROPER HANDLING OF THESE MATERIALS AND NECESSARY SUPPLIES HAVE BEEN ORDERED FROM GAYLORD ARCHIVAL. IN ADDITION, YVONNE HAS REGISTERED FOR AN ONLINE COURSE "KNOW IT ALL: INVENTORY 101" OFFERED THROUGH THE COLLECTIONS CARE AND CONSERVATION ALLIANCE BASED IN VERMONT.
- PLANNING FOR PROGRAMMING REMAINS DIFFICULT WITH THE CONTINUED THREAT OF COVID AND ITS VARIANTS. YVONNE IS CONSIDERING OUTDOOR PROGRAMS WHILE THE WEATHER IS GOOD. POSSIBILITIES INCLUDE A FAMILY MOVIE NIGHT ON SEPTEMBER 25<sup>TH</sup>; AN AFTERSCHOOL KIDS PROGRAM "BUILD YOUR OWN SCARECROW;" AND CIDER PRESSING WITH LARRY AND YVONNE.
- THE GREAT NORTH WOODS LIBRARIES IS PLANNING A WINTER/SPRING SERIES AGAIN IN 2022, BEGINNING FEBRUARY 2<sup>ND</sup> WHICH IS GROUNDHOG DAY AND RUNNING THROUGH MAY. THE FRIENDS GROUP WILL BE ASKED TO HELP PAY FOR OUR PORTION OF THE SERIES.
- THE OLD LIBRARY BOOK SHOP WILL CONTINUE TO BE OPEN AS SCHEDULED THROUGH OCTOBER 3<sup>RD</sup>, THE LAST DAY. SALES HAVE BEEN VERY SLOW. THERE WAS DISCUSSION ABOUT INVITING THE FRIENDS TO TAKE AS MANY BOOKS AS POSSIBLE WHILE HAVING CIDER AND CAKE ON THE LAWN, WEATHER PERMITTING. A COUPLE OF BOOK DEALERS WILL BE GIVEN ACCESS TO THE BOOKS PRIOR TO COMPLETE REMOVAL OF ALL LEFTOVERS BY DAN OLIVER FROM LANCASTER. THIS WILL ALLOW US TO START FRESH NEXT YEAR.

5. CONTINUING AND OTHER BUSINESS

- STATUS OF COVID-19 IN THE COMMUNITY: YVONNE MENTIONED THAT THERE ARE 95 ACTIVE CASES THAT HAVE BEEN REPORTED IN COOS COUNTY; AND RHONDA NOTED THERE ARE CASES IN A NURSING HOME IN BERLIN.
- PLANNING FOR PROGRAMMING OF INDOOR EVENTS WILL CONTINUE TO BE SUSPENDED FOR THE FORESEEABLE FUTURE. YVONNE PLANS TO WELCOME FAMILIES WITH CHILDREN TO THE LIBRARY BY APPOINTMENT.
- DENISE INDICATED AN INTEREST IN THE MILDRED HORTON BOOK GROUP BECOMING ACTIVE AGAIN AFTER THE PANDEMIC.
- PLANNING FOR THE NEXT BUDGET PROPOSAL NEEDS TO INCLUDE RECONSIDERATION OF THE COMPENSATION FOR THE LIBRARIAN. YVONNE WAS ASKED TO PRESENT FIGURES ON THE HOURLY COMPENSATION FOR LIBRARIANS AT COMPARABLE LIBRARIES.

6. THE DATE FOR OUR NEXT MEETING IS MONDAY, OCTOBER 18<sup>TH</sup>, 6:30-8 PM.

THERE BEING NO OTHER BUSINESS, THE MEETING WAS ADJOURNED AT 7:40 PM.

RESPECTFULLY SUBMITTED,

STEVE TECZAR

ACTING SECRETARY