

Randolph Public Library

Trustees' Meeting, Mon Nov 16th, 2020, 6.30pm

Present: Denise Demers, Rhonda Stitt, Steve Teczar, Heather Wiley

Absent: Yvonne Jenkins (librarian), Ellen Ross

1. Denise made a motion to approve the minutes from the previous meeting. Rhonda seconded; all were in favor.

2. Treasurer's Report

Town Checking	\$10,285.32
RPL Checking	\$10,076.29
Building Fund Checking	\$475.43
Building Fund CD	\$18,342.66

The invoices were circulated for approval.

3. Librarian's Report

See attached. Note that Yvonne was not present during the meeting due to illness. She shared her report and arranged furniture for the trustees prior to the meeting. The trustees decided not to bother her at home unless there were questions stemming from the report.

4. Katharine Turnbull

Katharine is the new assistant librarian. She was invited to the meeting but could not be with us tonight. Training with Yvonne has begun (see attached).

5. Friends' Group Report

There is no report tonight. Officers are still lacking: chair or co-chairs and secretary. There are approximately 60 Friends currently. Steve will forward the list of Friends to the trustees so that individual officer candidates can be approached.

6. Old, Continuing and Other Business

Due to a significant rise in the number of Covid cases in Coos County and the Berlin-Gorham-Randolph area particularly it was deemed unwise to re-open the library on Nov 9th as scheduled. The library will remain at Stage 3 per the Staged Reopening Plans for NH Public Libraries. Curbside service will continue. There is no trustees' meeting in December so determination for a safe re-opening date will occur at the January meeting.

7. The next meeting will be on Monday, January 18th at 6.30pm.

There being no other business the meeting was adjourned at 7.30pm.

Respectfully submitted,

Heather Wiley, Secretary