

Town of Randolph

Planning Board Minutes

December 3, 2020

Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Members Present: John Scarinza, Tim Mather, Robert Ross, John Turner (7:14)

Members Excused: None

Public Present: Tara Bamford, Kevin Rousseau

Call to order: The meeting was called to order at 7:07 pm by John Scarinza.

Public Hearing

John Scarinza opened the public hearing at 7:07 pm on the proposed amendment to Sections 3.43 and 5.04 of the Randolph Land Use Ordinance to apply the 25-foot side and rear setback to driveways and parking areas. There were no public comments. John Scarinza closed the public hearing at 7:08.

Regular Meeting

On a motion by Robert Ross, seconded by Tim Mather, the Board voted unanimously by roll call vote to put the proposed amendment to Sections 3.43 and 5.04 of the Randolph Land Use Ordinance on the warrant at the upcoming Town Meeting. Ross- aye, Mather – aye, Scarinza – aye

Tara Bamford advised that she will provide the correct wording for the warrant and will send to Shelli Fortin to file with the Town Clerk to include on the Town Warrant.

1. Approve Minutes of November 5, 2020

On a motion by Tim Mather, seconded by Robert Ross, the Board voted unanimously to approve the minutes of November 5, 2020 as submitted. Mather – aye, Ross – aye, Scarinza – aye

2. Old Business

a. Amendment to Setback Requirements for Driveways and Parking Areas

This was discussed at the beginning of the meeting.

b. Review Second Draft of Update Site Plan Regulations

Robert Ross advised that he already advised Tara Bamford of a few minor changes. Bamford also advised that where the Board is referred to, it should be made clear that it is the Planning Board. John Turner advised that there was a typographical error, which he will send to Bamford for correction. Members advised that they had reviewed the draft and that it was ready for a Public Hearing on January 7, 2021.

3. New Business

Tara Bamford advised that she sent a contract template and asked if she should do one for Randolph for next year. John Scarinza advised her to do that. John Scarinza advised that he would be going to the Selectman's meeting next week to encumber some money that was not spent by the Board.

4. Other

There was no other business.

5. Adjournment: On a motion by Tim Mather, seconded by Robert Ross, the Board voted unanimously by roll call vote to adjourn the meeting at 7:25 pm. Mather – yes, Ross – yes, Scarinza – yes, Turner – yes

Respectfully submitted,

Shelli Fortin

December 3, 2020