

Randolph Public Library

Trustees' Meeting, Mon June 15th, 2020, 6.30pm

Present: Denise Demers, Rhonda Stitt, Steve Teczar, Heather Wiley and Yvonne Jenkins (librarian)

1. Steve made a motion to approve the minutes from the previous meeting, Rhonda seconded, all were in favor.

2. Treasurer's Report

Town Checking	\$12,992.86
RPL Checking	\$10,293.01
Building Fund Checking	\$475.43
Building Fund CD	\$18,183.56

Invoices from the previous month were signed.

The library used 845 gallons of propane this past year. There was discussion about lowering the number of gallons from 1100 to 900 next year as suggested by Suburban Propane but the trustees decided to keep the 1100 gallons amount at \$2.34/gallon. There is no penalty for gallons not used.

3. Librarian's Report

- The library has been included in the Institute of Museum and Library Services grant application. Two Chromebooks and two I-pads have been requested.

- The Read Squared summer reading program will run from July 1st to Aug 7th.

- Paul Cormier will erect a fence surrounding 2 sides of the propane tank for \$600. It will include a 12 foot section of fencing with 3 4x4 cross members and labor. Steve made a proposal to spend \$600 as requested, Heather seconded, all were in favor.

- The Adirondack chairs are not available at White Mountain Lumber but may be ordered possibly after June 20th. Yvonne will check.

- Yvonne attended two Zoom workshops from the Eric Carle Museum entitled "Open Book, Open Play" and "Exploring Materials: Paper".

- Curbside pickup continues to be provided.

4. Friends' Group Report

There is no report this month.

5. Old, Continuing and Other Business

- There was discussion about the sail shades for the front of the library. The trustees felt that it would be a worthwhile project but was expensive at \$6500 and permission would have to be granted by the selectmen for the erection of a pole to place anchors. The trustees requested that Yvonne try to get an artist's rendering of the project for the next meeting. Heather suggested that perhaps monies could be used from Meg Meiklejohn's donations and Yvonne suggested the Friends' and building funds also.

- The Pandemic Policy was reviewed with the most recent comments and changes. Rhonda made a motion to pass the policy as currently written, Steve seconded, all were in favor (see attached).

- Reopening the library. Although libraries are now allowed to reopen per the Governor's recommendation for the state of NH, many libraries do not feel ready, Randolph included. The town hall has not yet reopened, although it may be as soon as next week, but the bathrooms will not be available. Neither Yvonne nor the trustees felt the library could reopen without bathroom accessibility. The library is currently at Stage 3 of the Best Practice Guidelines - Staged Reopening Plans for NH Public Libraries, and will remain at this level for the next month. Possible reopening will be discussed at the July meeting.

- The possible alternate trustees have declined to join the board at this point. Steve and Heather will work on possible recruitments prior to the next meeting.

- Next meeting will be on Monday, July 20th at 6.30pm.

There being no other business the meeting was adjourned at 8pm.

Respectfully submitted,

Heather Wiley, secretary