

Randolph Public Library
Trustees' Meeting, Wed January 15th, 2020, 6.30pm

Present: Denise Demers, Steve Teczar, Heather Wiley and Yvonne Jenkins (librarian)

Absent: Steve Fisher, Jan Halvorson

1. Steve made a motion to approve the minutes of Nov 18th, Denise seconded, all were in favor.

2. Treasurer's Report

There was no report available as the treasurer was not present tonight.

It should be noted that the trustees decided to approve an increase in Yvonne's salary to better support her professional commitment and performance. More information to follow at the next meeting when Jan should have next year's budget available to view.

There was discussion about a new photocopier for the main room, as the current one is so slow to print. Yvonne feels the one in the office works adequately but the trustees could consider a replacement for the one by the circulation desk when the ink cartridges have run out.

3. Librarian's Report

- Yvonne is working on the Librarian's report 2019 for the Town Report, the annual report for the NH State Library and a grant application for the Kids, Books and the Arts summer program.

- Plans are being made to thin out the old reference collection in the main library, then move the books from the 2 freestanding book shelves in the White Mountain Room to its place. Bob Kruszyna's mountaineering book collection will then be housed in the White Mountain Room. He has also offered to donate shelving units if needed. The trustees offered to help with moving books.

- The Children's collection and adult non-fiction collections are continuing to be thinned.

- One of the shades in the White Mountain Room is broken. Colorworks has ordered a new part which should be installed this week.

- Yvonne plans to digitize some cassette tapes from the 1980s containing oral history interviews and make them accessible through the website.

4. Friends' Group Report

There was no response from the recent Mountain View article for a chairperson and/or co-chair. The Friends purchased a new book for each of 24 children who attended the Randolph Town Christmas Party in December.

5. Old, Continuing and Other Business

Pages 1 and 2 of the Policy for Collection Development were reviewed with changes made to the mission statement. Page 3 was also reviewed as a group. Yvonne will enter all changes and the trustees will complete the review at the next meeting.

There was discussion about a replacement trustee treasurer for Jan, and possibly another alternate. Yvonne and Steve will contact people tomorrow as the deadline for registering on the town ballot is next week.

The Spring conference and annual meeting of the NHLTA will be on Tuesday, May 12th in Concord.

6. The next meeting will be held on Wed, Feb 19th at 6.30pm.

There being no other business, the meeting was adjourned at 8.05pm.

Respectfully submitted, Heather Wiley, secretary