

Randolph Public Library

Trustees' Meeting, Mon Aug 19th, 2019, 6.30pm

Present: Denise Demers, Steve Fisher, Jan Halvoson, Steve Teczar, Heather Wiley and Yvonne Jenkins (librarian).

1. Jan made a motion to approve the minutes from the previous meeting. Steve T seconded, all were in favor.

2. Treasurer's Report

Town Checking:	\$10,348.22
RPL Checking:	\$12,214.56
Building Fund Checking:	\$475.43
Building Fund CD:	\$17,825.83

The book sale on July 20th made \$762.50, approximately \$200 more than last year. The book consignment has made \$10.90 so far this year, compared to approximately \$350 in 2018. Jan mentioned that there is \$1200 left for book purchases in the budget this fiscal year. Yvonne noted that the NH Downloadable Books Consortium fee of \$450 will be taken from the computer line item this year.

3. Librarian's Report

- The next program is Herman Melville's "Sailing Towards My Father" by Stephen Collins on Wed, Aug 21st at 7pm. Rebecca Brown's presentation "Living By a River" was rescheduled to Wed, Aug 28th at 7pm.
- The children's summer program has ended. An evaluation will be sent in to the State Library to fulfill the requirements for the Kids Books and the Arts grant.
- Yvonne attended a North Country Cooperative meeting on 8/19/19. It was specifically geared towards Meeting Room policies. Yvonne suggests the trustees put discussion of the Collection Development policy on hold to focus on the Meeting Room policy next month. The trustees agreed and she was asked to email it ahead of the next meeting.
- Yvonne is considering holding an apple cider pressing demonstration on some Wed in September.

4. Friends' Group Report

The Friends continue to receive donations and new members. Edith Tucker and Yvonne are working on an Excel spreadsheet with member information.

The Friends has sponsored several programs this summer and will be sponsoring the Stephen Collins presentation on Aug 21st. Yvonne and Larry Jenkins will provide overnight accommodation.

The bake sale raised \$270.

5. Meg Meiklejohn Bequest

Scott Meiklejohn joined the trustees' meeting at Yvonne's invitation to hear ideas for his mother's bequest. Yvonne suggested a lecture series in her memory, in conjunction with the Friends of RPL – the Margaret Hilles Meiklejohn lecture series. Donations could be requested which would allow the funds to be self-sustaining. Another thought was to install an electric vehicle charging station at the library. It would cost approximately \$1500 plus installation fees. Scott was particularly appreciative of

the lecture series in his mother's honor but will discuss ideas with his brothers. He tended to defer any final decisions to the trustees. After Scott left the meeting, Heather brought up the possibility of a scholarship to a GMHS graduating senior attending college for library science or education. The trustees felt that although worthwhile, the monies would not be self-sustaining and the funds would be gone in several years.

6. Review of the Annual Book and Bake Sale

It was agreed to run the book and bake sale again next year – Saturday July 18th, 2020 from 9-1pm. Yvonne favored running the sale over 2 days but the trustees felt the usual hours would be enough.

7. Trustee Orientation Workshop

The next trustee orientation workshop will be held on Sat Oct 5th from 10.30-2pm at the Gorham Public Library. Trustees were encouraged to register at www.NHTLA.org

8. The next meeting will be held on Monday September 16th at 6.30pm.

9. Old, Continuing and Other Business

- Yvonne and Larry moved approximately 50 boxes of books from the old library to Lancaster Public Library. Yvonne cleaned the old library and shelved the remaining books. She will send out an email for volunteers to man the library to sell books, library canvas bags and artworks on Sundays from 3-5pm from August 25th to September 22nd.

There being no other business the meeting was adjourned at 8.05pm.

Respectfully submitted,
Heather Wiley, Secretary