

Randolph Public Library
Trustees' Meeting, Mon Feb 18th, 2019, 6.30pm

Present: Denise Demers, Jan Halvorson, Steve Teczar, Heather Wiley and Yvonne Jenkins (librarian)
Absent: Steve Fisher

1. The minutes from the previous meeting were approved on a motion by Steve Teczar, seconded by Denise, all were in favor.

2. Treasurer's Report

Town Checking	\$5,548.21
RPL Checking	\$14,476.64
Building Fund Checking	\$475.43
Building Fund CD	\$17,587.27

The budget has been submitted for 2019 – same as 2018.

Steve proposed to consider adding in line items for "Professional Development" for Yvonne and for "Public Relations". There was discussion that funds could also be taken out of "Miscellaneous" – to be discussed during the next budget cycle.

Jan informed the trustees that she will not be running again after her term expires in 2020. The trustees expressed disappointment but understanding and sincerely thanked Jan for everything she has done. Jan has a replacement treasurer in mind.

3. Librarian's Report

- a. The Feb 11th book discussion of "Frankenstein" had 8 attendees.
- b. On Wed Feb 20th the movie "Life, Animated" will be shown at 6.30pm.
- c. The children's program on Wed afternoons is going well with 4 children in attendance.
- d. A workshop on "Introduction to Zen Practices" will be given by Jamie Gemmiti on Sat March 2nd from 10-11am.
- e. The application for a Kids, Books and Arts grant is complete. Hopefully "Modern Times Theatre" from Hardwick, VT will make a presentation in the summer. The Friends group will pay the balance of the \$677 cost that the grant will not cover.
- f. Allison Bell will present a program on her new book, "Glorious Mountain Days" on Friday, July 5th. Yvonne requested funds to cover the cost of 2 books to keep in the library. Heather made a motion to approve the funds, Steve seconded, all were in favor.
- g. Yvonne has scheduled vacation days on Wed April 3rd and June 24th and 26th. Katie Rose Turnbull has agreed to work the day in April and is considering also covering in June. There was discussion about her proposed salary – it was determined that \$12/hour was reasonable.
- h. The state library report is almost complete.
- i. The large blinds in the White Mountain Room are broken. Rich Wallingford will replace.
- j. Yvonne has not yet purchased the projector. She also requested a new laptop – the trustees request that research is done and prices submitted for the next meeting. Steve suggested also purchasing a modern DVD/Blu-ray device – Yvonne will research models and prices.

4. Friends' Report

Yvonne, Nancy and one other person met recently for a preliminary Friends' organizational meeting. Further meetings are to be held to allow time to encourage more participants. Steve Teczar finished the logo for the group.

5. Computer and Internet Use Policy, Draft Nov 5th, 2014

This policy was discussed in depth and several changes were made (see attached). The trustees will finalize the proposed changes at the next meeting. Heather will type them into a Word document for Yvonne to post on the website.

6. Wireless Internet Policy

This will be discussed at the next meeting.

7. The next meeting will be on Wed, March 20th at 6.30pm

There being no other business the meeting was adjourned at 8pm.

Respectfully submitted

Heather Wiley, secretary