

Randolph Public Library  
Trustees' Meeting, Wed January 16<sup>th</sup>, 2019, 6.30pm

Present: Denise Demers, Steve Teczar, Heather Wiley, Nancy Penney (Chair, Friends of Randolph Public Library) and Yvonne Jenkins (librarian).

Absent: Steve Fisher and Jan Halvorson

1. The minutes from the previous meeting were approved on a motion by Steve Teczar, seconded by Denise, all were in favor.

2. Treasurer's Report

Town Checking: \$6,793.52

RPL Checking: \$14,476.51

Building Fund Checking: \$475.43

Building Fund CD: \$17,546.73

Jan reported to Heather that the budget would be submitted to the town today. Yvonne plans to meet with Jan soon to further examine each line item to better understand the finances.

3. Librarian's Report

- Next film will be on Wed, January 23<sup>rd</sup> - "Deceptive Practice: The Mysteries and Mentors of Ricky Jay".
- Jim Hunt will lead a discussion of "Frankenstein" by Mary Shelley on Monday February 11<sup>th</sup> at 6.30pm.
- Jamie Gemmitti will conduct a workshop on "Introduction to Meditation/Mindfulness" on Saturday, March 2<sup>nd</sup> from 10-11 am. Yvonne will request an honorarium of \$100 from the Friends to cover his fee and expenses.
- The most recent book order was received with processing already complete. Because of this they were able to be shelved in 1 day instead of 2 weeks.
- Andrew Fitt from the Library Book Consignment installed software for volunteers to scan books for potential online sale. A box of appropriate books and DVDs will be kept for him to pick up and checks will be mailed to the library on a quarterly basis.
- One of the new blinds in the White Mountain Room broke. Rich Wallingford from Colorworks will replace.
- The NH State Library Statistics are due March 18<sup>th</sup>. Yvonne is compiling statistics to complete the online form.
- Yvonne is planning to apply for a "Kids, Books and the Arts" grant (due March 25<sup>th</sup>) in order to provide a children's performance this summer. The theme is "A Universe of Stories".
- The town is supplying water temporarily to 2 homes west of the library. A water line has been installed in front of the library building with the appropriate covering and warning signs.

4. Friends' Group Report

The Friends purchased 17 books costing \$212.10 for the children attending the Randolph Town Christmas Party.

The movie license was renewed with Park Street Foundation at a cost of \$139.

\$114 was donated at the Louise Penney dinner.

A \$50 donation has also been deposited.

A letter inviting locals to become friends of the library is due to be mailed. Steve Teczar is working on a logo.

5. Other Business

Policies: Per the NH Library Trustees' Association, trustees should review library policies on an ongoing, rotating basis. It was suggested to review 1-2 per month prior to each meeting. Yvonne will email the policy on Technology as our first to review.

6. The next meeting will be on Monday, Feb 18<sup>th</sup> at 6.30pm.

There being no other business the meeting was adjourned at 7.45pm.

Respectfully submitted  
Heather Wiley, Secretary