

Randolph Public Library  
Trustees' Meeting, Monday 17<sup>th</sup> Dec, 2018, 6.30pm

Present: Denise Demers, Jan Halvorson, Steve Teczar and Heather Wiley

Absent: Steve Fisher and Yvonne Jenkins

1. The minutes from the previous meeting were approved on a motion by Steve Teczar, seconded by Jan, all were in favor.
2. Treasurer's Report
  - a. Town Checking: \$7,112.45
  - b. RPL Checking: \$14,476.40
  - c. Building Fund Checking: \$475.43
  - d. Building Fund CD: \$17,506.29

The debit card has been issued and Yvonne has started using it.

Jan went through the current budget and amounts still available. Spending is over for electricity and periodicals, but slightly under for all other areas. It was felt that no adjustment needed to be made for next year, especially as the funds from the book sale will go directly to supplement the books line item. The trustees noted that there may be unused funds from the librarian salary (paid via the town office) at year end due to holidays, sick time, etc. Jan will discuss this issue with Linda Dupont. Special mention was that Sandy Wier, fill-in librarian, has declined all offers of payment thus far. The trustees thanked Sandy wholeheartedly for her service.

3. Book Consignment

Yvonne, Jan, Denise and Steve T met with Andrew Fitt from DB Commerce, Rochester, NH on Dec 5<sup>th</sup> at the old library. Andrew scanned many books and accepted 2 boxes of hardbacks for resale. A check for the proceeds will be forthcoming. A scanning system has been installed at the library and it is Yvonne's intention to train volunteers to scan any book donations for possible consignment to Andrew. This will supplement the funds from the annual book sale.
4. Next meeting will be Wed Jan 16<sup>th</sup>, 2019 at 6.30pm.
5. There being no other business the meeting was adjourned at 7.50pm.