

Meeting Notes of
Trustees of Randolph Cemeteries
Thursday, September 13th, 9:30am
Randolph Town Hall

Call to order: Present Steve and Suzie, Karen was traveling this week.

Added Agenda Item: Appointment of Cemetery Officers. Steve as Chair and Suzie as Treasurer and Keeper of Cemetery Maps.

Reading, discussion, amending meeting minutes of last meeting. Accept minutes as read as amended: Karen has Meeting Minute folder. Steve to get folder in the next weeks.

Review, accept Karen's resignation from the Cemetery Committee: Attached is a copy of Karen's resignation. Suzie and Steve accepted resignation. It is duly noted that Karen has served many years as a valued membered trustee of the Cemetery Committee, Karen gave direction on lot selection at the Randolph Hill Cemetery; development of the flower gardens around the Flag and the ledge area; and the perennial bed at the Cemetery entrance. She will be missed for her enthusiasm and focus.

Suggestions of alternate to fulfill Karen's term to forward to Selectmen: Suzie and Steve agreed to suggest to the Selectmen the Appointment of Ray Aube to completed Karen's term to March 2019 Town meeting. Ray has worked with Cemetery Committee on several project and agrees go the temporal appointment, with possibility of completed Karen's term after March 2019.

Review NH Cemetery RSA, are we following State Cemetery procedures?: the Committee agreed to review: We agreed to review the RSA's prior to our next meeting. Steve believes we all have copies but will forward in next week's again to Ray. MHMA will hold training Nov 15 for Cemetery Trustees. Steve will attend, Suzie dependent on Lowe's Garage, Steve to contact Ray is he would like to attend.

Review of our procedures for cremations/burials at Durand; are they working: Durand has been rather informal in burial notification. It was decided that we must develop a formal document much like that at Randolph Hill to help with this process.

Plots sold at Randolph Hill Cemetery this year: Laura Brockett purchased (2), Alan and Deborah Belcher (1). Mary A. White (1).

Added agenda item: Internments at Durand, Hank Folsom, and Tom Minifie.

Review by law procedures for Randolph Hill Cemetery, do these need updating?: These seem to be working well. Corner stone marker placement needs to have a Trustee present when placed.

Review and discuss Karen's query of Cemeteries in Gorham, Berlin, and Jefferson: Steve to contact Karen and respond at next meeting.

Upcoming projects for both Cemeteries: One stone needs resetting at Durand. Steve to follow up.

Other concerns/issues: Suzie and Steve both agreed that the Cemeteries grounds are well maintained. We have no negative feedback and agreed that the lawn service provided by the Town works well. One of Karen's suggestions was tree planting at Randolph Hill. We will consider this next year for best time to plant and the variety. Grave site memorabilia removal notification before Thanksgiving, Steve to follow up publishing in Blizzard.

- Pathforward for next Meeting: We'll set up meeting after the November 15th NHMA Conference.

Adjournment: Moved and seconded.

Randolph Cemetery Committee
Steve Hartman, Chair
Suzie Santos
Karen Eitel