

Randolph Public Library
Trustees' Meeting, Monday 27th August, 2018, 6.30pm

Present: Denise Demers, Steve Fisher, Jan Halvorson, Steve Teczar, Heather Wiley and Yvonne Jenkins (librarian)

Absent: Nancy Penney (Chair of the Friends of RPL)

1. Approval of the minutes from the previous meeting – approved.

2. Treasurer's Report

Town Checking: \$9,155.69

RPL Checking: \$14,049.47

Building Fund Checking: \$475.43

Building Fund CD: \$17,378.39

\$100 has been donated to the library recently in memory of Harriet Kruszyna and \$100 in memory of Meg Meiklejohn.

The annual book sale on July 21st yielded \$572.

The book sale on Weds and Sundays in August yielded \$75 from the first 2 days – final amount to be tallied at the end of the month.

3. Librarian's Report

a. Approximately 50% of Yvonne's time has been spent on programming: annual book and bake sale, Middle School book group, Libraries Rock program, filming of "An Art that Nature Makes" (65 attendees), a Birds of Randolph slide show (90 attendees) and a children's program "Wild About Turtles".

b. Yvonne would like to start posting the trustees' meeting minutes on the library website. She will liaise with Laura Lynch about how to do this.

c. September has no programs planned in order to allow Yvonne to get caught up on regular library work.

d. The LED projector has seen record use this summer. It is over 10 years old and does not meet current standards for integration of computer technology. The trustees agreed to let Yvonne research the cost of a new one (approximately \$500-1000).

e. There is an area wide trustees' workshop in Lancaster on Thursday, 13th September from 4-7pm. Registration is requested by Friday, September 7th. Heather and Steve T expressed interested in attending.

f. 4 new ink cartridges are required – Jan will purchase.

g. The phone in the office is not working – Jan will submit a work order to the phone co.

4. Friends' Report

Nancy and Yvonne will be meeting in September to further strategize the future of the Friends' group.

5. Planning Meeting for the Randolph Bicentennial 2024

Steve attended a preliminary planning meeting with co-chairs Guy Stever and Sarah Gallop (and others) on August 11th. Many ideas were discussed which the group prioritized. The library reconfirmed its commitment to the celebration and support of activities such as a float in the planned parade, a book group and discussions on Randolph history.

6. Annual Book Sale Debrief

Much discussion centered around the annual book sale. Denise felt that \$572 was not a lot of profit for much work by volunteers. The group generally felt that the community/social aspect of the sale made it worthwhile and decided to continue next year. Heather questioned the hours of the sale as there were no further customers beyond 12.20pm. There was talk of continuing the sale from 9-1 for one more year to gauge the response to more advertising. Jan mentioned holding the sale in the old library to save moving books repeatedly but there is no bathroom or air conditioning.

7. Ongoing Book and Art Sale in the Old Library Debrief

Yvonne mentioned that all but a couple of days were covered by volunteers. Most sales went for pottery and art. It is a lot of work for the librarian to organize. The trustees were unsure if they wanted to continue involvement in an activity that yielded so little for the library. Heather questioned if the art group would be interested in running the event next year. There was also thought of opening the old library on one Saturday/month for a few months instead of so many days in August. More discussion to follow.

8. Pre-Winter Book Day

Heather proposed having the old library open one last time before Winter for a pre-Winter book day. "Grab a bag of books for \$5!" Date will be Saturday October 6th from 10-12 noon. Hot cider and donut/apple baked goods will be provided. Heather will then contact the librarian in Lancaster about taking the remainder of the books before the winter.

There being no further business the meeting was adjourned at 8.05pm.

Next meeting: Monday, September 24th at 6.30pm.

Respectfully submitted,
Heather Wiley, secretary