

Approved

Town of Randolph
OFFICE OF THE SELECTMEN
MINUTES OF MEETING – April 25, 2016

Members Present: Michele Cormier, John Turner, Lauren Bradley and Linda Dupont

Guests: Robert Stevenson, Kevin Rousseau

The meeting began at 7:00 PM.

Minutes of the April 11, 2016 meeting were reviewed and signed.

Vouchers were reviewed and signed.

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DISCUSSION ITEMS AND MOTIONS:

Robert Stevenson appeared before the board requesting guidance for a water problem that has developed in his basement. He feels the problem is caused by a timber cut his neighbor was granted. After discussion the board agreed, this was not a town issue and Mr. Stevenson should contact his neighbor regarding the water issue or seek ways of preventing the water from draining into the basement.

The town will be signing on with Primex as the town’s insurance carrier beginning July 1, 2016. Michele, Lauren and Linda will be attending an orientation on May 10th with Primex.

The board reviewed the required written policies that Michele and Linda had formatted to the towns specifications. These included harassment, sexual harassment, seat belt policy and slips, trips and falls. Employment forms will be printed and posted at the town garage. It was suggested to require all town board members read and sign the seat belt policy to ensure their use when traveling representing the town. The board approved the forms and agreed to have members sign.

Window screening needs to be repaired at the Fire Station. The screen will be removed if not needed. Approximately twelve (12) snow and ice blocks on the roof have fallen off the roof. John stated it has been ten (10) years and they should be reattached to the roof. Michele stated, she had spoken with Ray Cotnoir who was looking into an alternate snow and ice blocker and reviewing the configuration of the roof overhang.

Building Permits were reviewed and approved:

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|-------|-----------------|------------------------|
| 04-16 | Leah Rubinstein | Renovation of Bathroom |
| 04-16 | Roland Cote | Replacement of Deck |

Linda updated the board on what was required for the grant for the culverts. New pictures need to be taken of the culverts. We can use the ones taken three years ago for comparison.

Linda has contacted Lee Carroll who engineered the e-generator for the Municipal Building. He is out of town and she will contact him this week for information required by the grant application.

PA-28 – Property Inventory forms were sent out prior to March 15th and there are approximately 60 forms that have not been returned. The board agreed to April 30th as the final deadline to return the PA-28, after which the properties will be subject to a penalty.

Kevin came to the board to review the wet spot he has been monitoring on High Acres Road. He met with Dave Cribbie of GW Brooks & Sons to walk the area and review the wet spot on Friday, April 8th. Kevin received an e-mail from Dave April 11th outlining a scope of work along with a price quote. After discussion the board agreed they wanted to review the paperwork from last year and if this new area was to be included in the assigned work order.

The Ravine House Pool dredging permit has passed its 30 day waiting period and we have not heard from the US Army Corps of Engineers, therefore the work may begin on the dredging. During the waiting period Michele Cormier has attempted several times to acquire a scope of work, but has had no response. She will try to contact the Randolph Foundation Ravine House Pool committee to see if they can assist.

We are still looking for someone to open and close the pool. An outline of the scope of work has been detailed by Bill Arnold and the position will be posted locally.

John Turner made a motion to adjourn at 8:15 PM. Lauren Bradley seconded. All agreed.

Randolph Board of Selectmen

Michele Cormier, Chairman

John Turner

Lauren Bradley

Linda Dupont, Assistant to the Selectmen